

CITY OF HILLSBORO

Commission Members:
Levi Reese, President
Dave Sather, Vice President
Jason Pohlkamp, Paul Geray & Nicole Evans

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Phone: (701) 636-4620 Fax (701) 636-4621

Auditor: Casey Eggermont
Public Works Director: Jim Anderson
City Attorney: John Juelson & J.R. Strom

REGULAR CITY COMMISSION MEETING

June 3, 2024, 6:30PM at MSCC

A G E N D A

- 1. Open with Pledge of Allegiance**
- 2. Reading of Minutes** – May 20, 2024, Regular Meeting Minutes
- 3. Presentation of Bills**
- 4. City Commissioners Reports**
- 5. Report of City Officers**
 - a. Superintendent
 - b. Attorney
 - c. Auditor
 - d. Sheriff's Office
 - e. City Engineer
- 6. BC Ticket Items – See Attachment**
- 7. Old Business**
 - a. Social Media Archiving
 - b. Audit 2023
- 8. New Business**
 - a. 2024 Renaissance Zone—Olsen's Hardware
 - b. Public Works Superintendent Position
 - c. Special Event Permits
 - i. Rookery Rock Winery—Hillsboro Days Wine Sales
 - ii. Hillsboro Vets Club—Kritzberger Wedding Reception
 - iii. Hillsboro Vets Club—Hillsboro Days Celebrations
- 9. Citizens Addressing the Commission**
- 10. Announcements/Friendly Reminders**
 - a. Hillsboro Days is on June 13-16
 - b. Please put Sump Pump hoses outside and not in City Sewer
- 11. Adjournment**

NEXT REGULAR MEETING:

June 17, 2024 at 6:30 PM

MAIN STREET COMMUNITY CENTER

HBC Ticket's
Tickets from the April 2024 Meeting

▪ **Ticket Follow up:**

- A. **2021003- 222 4th Ave SE**
 - i. Done some clean up, keeping open.
 - ii. More vehicles , tires, and holes need to be filled in
- B. **2021004- 103 4th St NE**
 - i. Charged in July, Commissioner Reese and a resident from the community has talked to the owner. The city is working on getting a storage container and a way to remove items from ally way to store until fines are paid.
 - ii. City commission had asked for a list of things that need to be done in order for this property to be in compliance: clear sidewalk, driveway need to have 2 spots available for parking with no trash or rubbish, anything on street needs to be moved, and anything north of the pole/bushes (140ft property line)
 - iii. Commission would like to move forward with charges
 - iv. Property was surveyed and marked to show city right of way
 - v. Commission will hold off charges until J.R. is able to work out a plan to help clear right of way
 - vi. Received notice December 6th after 10 days the city may remove items in city right of way. Items will be held for 60 days.
 - vii. No changes waiting until court June 6th.
- C. **2021005- 13 S Main St**
 - i. The condemnation process started after the 12/05/22 meeting. The first deadline was 2/10/2023, the current deadline is October.
 - ii. Extension granted by City Commission. New deadline January 1, 2024
 - iii. Property was sold in tax sale to Brian Whisney
- D. **2022001- 203 4th St SW**
 - i. Charged, has washer and snow blower in yard, also grass is unkept.
 - ii. If not cleaned after court (Dec 20th) BC will recommend being charged again
 - iii. No changes, court date will be June 5th
- E. **202202- 205 4th St SW**
 - i. Sold to Manthey- Correspondence in June- they will be cutting down trees and filling in low spots, snow will no longer be piled there in the winter. No other correspondence has occurred
 - ii. Commissioner Reese will reach out for updates
 - iii. The owner attended 10/9/23- will take down more trees, filled in low spots, and talked to county about not dumping snow on that property. Owners were asked to have contact with BC by Dec. 11 to update on progress.
 - iv. Owner contacted Levi and Paul and would like an extension- Committee gave an extension until Jan meeting
 - v. Will check progress for 4/8 meeting
 - vi. Work is being done
- F. **2022003- 310 E Caledonia**
 - i. Refer to city commission.
 - ii. Improvements have been made- keep open
 - iii. Take new pictures and send a reminder letter
 - iv. Pictures taken letter will be sent 4/8/24
- G. **2022004- 218 4th St NE**
 - i. Charged, making progress, Commissioner Reese was contacted by the owner.
 - ii. If not cleaned after court (Dec 20th) BC will recommend being charged again
 - iii. No change , court set for April 17th
- H. **2023001 322 1st Ave NW**
 - i. Notice sent 9/28/23 to attend 10/9/23 meeting- did not appear or contact a BC member
 - ii. Did not respond or attend meeting 11-13-2023 or 12-11-23
 - iii. Sent to commission to the City Commission 12/11/23
- I. **2023002 218 2nd St SW**
 - i. Notice sent out 9/28/23 to attend 10/9/23 meeting- did not appear or contact a BC member
 - ii. 2nd letter sent with corrected address 10/17/23 to attend BC meeting or contact city hall by 11/13/2023
 - iii. Did not attend meeting or respond by 11-13-2023 or 12-11-23
 - iv. Sent to commission to the City Commission 12/11/23
- J. **2023003 109 3rd St NE**
 - i. Notice sent
 - ii. No response to letter
 - iii. Move to city commission 12/11/23.
- K. **2024001- 411 n main**
 - i. Notice sent 3/20/24