

DATE: 4/14/25

TIME: 5:30PM

THE HILLSBORO BOARD OF PLANNING AND ZONING COMMISSIONERS HELD A REGULAR MEETING IN THE COMMISSION CHAMBERS AT CITY HALL AT THE ABOVE DATE AND TIME.

Commissioners present: Bruce Bowersox, Levi Reese, Brent Mikkelsen, Leif Swenson, Doug Waters, Matt Miller

Commissioners absent: None

Others present: Casey Eggermont, JR Strom

Commissioner Bowersox opened the meeting with the Pledge of Allegiance at 5:30 PM

Meeting Minutes:

- Reading and approval of meeting minutes for March 10th, 2025

Commissioner Swenson made a motion to approve the minutes. Commissioner Mikkelsen seconded.

All voted in favor, motion carried.

Building Permits:

- 25-013 Wysocki
- 25-015 TC Court house
- 25-016 Siwek
- 25-017 Miller
- 25-018 Full Service foods

Commissioner Swenson made a motion to approve the permits above as listed. Commissioner Waters seconded.

All voted in favor, motion carried

- 25-019 Tigue- wait for Bruce to look at
- 25-014 Park- wait for Bruce to look at

- 25-010 Breen- need variance granted

Commissioner Swenson made a motion to approve the variance for the Breen property. Commissioner Mikkelsen seconded.

All voted in favor, motion carried

Old Business

- **Hersch permit 25-012 discussion**
 - Garage rebuild
 - Has questions about feet off the easement/property line
 - Locate property line
 - 10' from property line on the west
 - 10' from sidewalk on the south
 - Would like to leave the building as is
 - Fill out the grant request for a demo grant and submitted to the office
 - Recommended that Adam talks to the insurance about the concrete work
 - Find lot lines- PW may have a metal detector at the city shop
 - Need to resubmit an application with corrected size and set backs

- **Siwek permit 25-006 discussion** *full discussion can be heard on the recording on the City of Hillsboro YouTube channel
 - Discussion on permit moving forward after last meeting
 - 12000 sq ft
 - Separating buildings with firewall
 - Would like to know the liability cost to city

- P&Z is trying to find a new building inspector
 - Need approval from P&Z members to move forward with asking for a Grand Forks inspector to take on the Siwek project as a one-time submission

Commissioner Waters made a motion the Planning and Zoning commission recommends to the City of Hillsboro that the Grand Forks Building inspector be hired to review the planed project with the max amount of \$7500 estimated cost to be split with the property owner and city. Commissioner Miller seconded.

All voted in favor, motion carried

New Business

- **Storm water plan**

- How storm water was to be handled
- AE2S recommendations - Whatever water was there before they need to store
- Approve AE2S policy – new build storm water guidelines – capture same amount of water pre as post
- Revisit next meeting

- **Sewer payment options**

- Move to City Commission

Other:

Adjournment:

Commissioner Mikkelsen made a motion to Adjourn the meeting at 6:54pm. Commissioner Miller seconded.

All voted in favor, motion carried.

Casey Eggermont
City Auditor

Bruce Bowersox
Committee Chair

The next regular meeting of the Hillsboro Board of Planning & Zoning will be at 5:30 PM on Monday, May 12th, 2025, City Hall Commission Chambers.