

DATE: 04/18/2022

TIME: 6:30 PM

THE HILLSBORO BOARD OF CITY COMMISSIONERS HELD A REGULAR MEETING AT MAIN COMMUNITY CENTER AT THE ABOVE DATE AND TIME.

Commissioners present: Sando, Reese, Kress, Sather, and Geray

Commissioners absent none

Commissioner Sando opened the meeting with the Pledge of Allegiance at 6:30 PM.

Tax Equalization Meeting Start 6:32PM Ended: 7:15 PM (Please see separate Tax Equalization Meeting Minutes)

Reading of the Minutes:

Commissioner Reese moved to approve the April 4, 2022, Regular City Commission Meeting Minutes.

Commissioner Geray seconded. Motion carried.

Presentation of Bills

<u>AP to be approved on</u> <u>04/04/2022</u>	<u>4/4/2022</u>	<u>Amount</u>	<u>Check #</u>
<u>Aramark</u>	<u>Rug & mops</u>	<u>\$93.74</u>	<u>25474</u>
<u>Cardmember Service</u>	<u>March Statement</u>	<u>\$3,364.69</u>	<u>25475</u>
<u>Krista & Darlene Dahl</u>	<u>Refund of Credit Balance</u>	<u>\$376.72</u>	<u>25476</u>
<u>ECRW District</u>	<u>Water raw</u>	<u>\$8,844.53</u>	<u>25477</u>
<u>Electric Pump</u>	<u>Service call</u>	<u>\$596.00</u>	<u>25478</u>
<u>Halstad Telephone Co</u>	<u>Phones & Internet</u>	<u>\$933.44</u>	<u>25479</u>
<u>Hawkins</u>	<u>Chemicals & parts</u>	<u>\$7,496.98</u>	<u>25480</u>
<u>Lowry</u>	<u>Construction Documents</u>	<u>\$561.25</u>	<u>25481</u>
<u>MEI Engineering</u>	<u>System Electrical Map</u>	<u>\$1,077.76</u>	<u>25482</u>
<u>MFOA</u>	<u>Membership</u>	<u>\$30.00</u>	<u>25483</u>
<u>Millers Fresh Foods</u>	<u>Supplies shop</u>	<u>\$7.18</u>	<u>25484</u>
<u>Missouri River Energy</u>	<u>Meter count fee</u>	<u>\$474.40</u>	<u>25485</u>
<u>Naastad Brothers</u>	<u>Water leak - curb stop</u>	<u>\$1,202.50</u>	<u>25486</u>
<u>O'Day Equipment</u>	<u>Tank Monitor Alarms Call</u>	<u>\$459.00</u>	<u>25487</u>
<u>Olsen Hardware</u>	<u>Supplies</u>	<u>\$290.56</u>	<u>25488</u>
<u>Payment Services Network</u>	<u>March Service</u>	<u>\$397.34</u>	<u>757e</u>
<u>PowerPlan</u>	<u>Parts</u>	<u>\$393.73</u>	<u>25489</u>
<u>Linda Rapisarda</u>	<u>Refund of Credit Balance</u>	<u>\$12.30</u>	<u>25490</u>
<u>RMB Environmental Lab</u>	<u>Water testing</u>	<u>\$160.00</u>	<u>25491</u>
<u>Team Lab</u>	<u>Fine Road Patch</u>	<u>\$847.50</u>	<u>25492</u>
<u>The Printers</u>	<u>Advertising</u>	<u>\$85.00</u>	<u>25493</u>
<u>Trail County Treasurer</u>	<u>Sheriff contract - April</u>	<u>\$17,254.08</u>	<u>25494</u>
<u>Sonia Trinidad</u>	<u>Armory Cleaning March</u>	<u>\$266.00</u>	<u>25495</u>
<u>USA Bluebook</u>	<u>Water testing supplies</u>	<u>\$612.44</u>	<u>25496</u>
<u>Valley Plains Equipment</u>	<u>Parts</u>	<u>\$135.44</u>	<u>25497</u>
		<u>\$45,972.58</u>	

Commissioner Sather moved to pay bills except for Railroad check as presented. Commissioner Kress seconded. None voted no. Motion carried

Disconnects- April 2022:

Commissioner Reese made the motion to approve the disconnects. Commissioner Geray seconded. Motion Carried.

City Commissioners Reports:

Commissioner Geray: Nothing to report.

Commissioner Kress: Nothing to report.

Commissioner Sather:

- Purchased a 4 door F550 Rescue Truck
- Purchased a new battery-operated Jaws of life.
- Purchased a Ogier for grain bin rescues.
- Changing the parade route this year to start at the east end of Caledonia all the way to Goose Riverbank.
 - Only issues are a few cables that need to be moved.

Commissioner Reese:

- Would like the city to apply for a beautification grant.
- 3K would come from our beautification fund.

Commissioner Reese made the motion to approve using the 3k out of the beautification fund.

Commissioner Kress seconded.

In a roll call vote

Yes- Geray, Kress, Sather, Reese, and Sando.

Motion carried.

- Would like to start the process of hiring lifeguards for the summer. With paid training starting now.

Commissioner Reese made the motion to move forward with hiring lifeguards with paid training.

Commissioner Sather seconded.

In a roll call vote

Yes- Kress, Sather, Reese, Geray, and Sando.

Motion carried.

Commissioner Sando:

- Façade grants available.

City Attorney Juelson: Nothing to report

City Attorney Frederick: Talked about the maps to be sent out to the Citizens for input on the City wide Paving project.

Commissioner Reese made a motion to have City Auditor Frederick to send out the letters, 4 quadrant maps, 11x7 map in manilla envelopes and advertise for residents to sign up for the assessment group.

Commissioner Sather seconded.

In a roll call vote

Yes- Geray, Kress, Sather, Reese, and Sando.

Motion Carried.

Old Business:

City Wide Paving Project:

- Set up another meeting with City Engineer Swanson and Taylor.
- Commissioner Sather will set up this meeting.

Building Permit Process:

- Planning and zoning will take care of east of the interstate.
- On the building permits, City Hall will not take payment until it has been signed off by planning and zoning.
- Midwest Inspections will take care of brand-new builds only.
- Commissioner Kress will sit down with City Auditor Frederick to come up with a step-by-step list.

- Commissioner Kress will then take it back to planning and zoning.
- Then back to the Commission.
- Tabled until further notice.

HBC Ticket # 2021002- 206 4th Ave SE: Sheriff returned the paperwork, waiting game right now.

HBC Ticket # 2021004- 105 4th St NE:

- Property owner came and asked for more time.
- Commissioner Geray said it would be a good idea for Commissioner Reese should take pictures and circle what needs to be moved.
- For full discussion visit our website under the YouTube tab.

Commissioner Reese a motion to have Attorney Strom to get a court order to move forward with the cleanup process as set forth by the Beautification Committee. Everything in front of the garage to the alley needs to be moved. Commissioner Kress seconded.

In a roll call vote

Yes- Reese, Sather, Kress, Geray, and Sando.

Motion Carried.

- Commissioner Kress and Commissioner Reese will meet with property owner at her home and point out what needs to be moved.

HBC Ticket # 2021007- 322 1st Ave NW: Home inspection was on 4/7/2022. No update on the results of that inspection.

HBC Ticket # 2021005- 13 S Main St: deadline June 30th

ND Community Foundation: No Updates

Railroad Park:

- Needed a \$600 check to BNSF to move forward with the process. Commissioner Reese would like to send them a bill for \$10K/year for maintenance since the 1920's
- Commissioner Sando would like to bypass the leasing agent.
- Commissioner Reese would like to make a motion.
 - Motion Dies

Mural on MSCC: Met with the HBA, and the Kiwanis group. All in favor of the project. Moved the date to the end of May.

1881 Extraction Document: No Update.

New Business:

2022 City Wide Cleanup Date:

- Monday May 2 is this year's cleanup day.

Combat Veterans Motorcycle Association 42.2- App for Local permit for Raffle:

Commissioner Reese moved to approve the local permit raffle. Commissioner Kress seconded.

In a roll call vote

Yes- Kress, Reese, Geray, Sather, and Sando

Motion Carried.

2022 Summer Library Request: - \$3997.70:

Commissioner Sather makes the motion to approve the summer library budget request of \$3997.70.

Commissioner Reese seconded.

In a roll call vote

Yes- Sather, Reese, Geray, Kress, and Sando

Motion Carried.

Petition to Rezone Riverwalk Block 1 Lots 3 & 4:

- They want to put apartments there.
- Commissioner Sando feels this need to go to the County.
- City Attorney Juelson requested that this goes to Planning and Zoning.
- There is a lot of information that needs to be clarified.

Commissioner Reese made a motion to send this to planning and zoning. Commissioner Sather seconded.

In a roll call vote

Yes- Geray, Reese, Sather, Kress, and Sando

Motion Carried.

HBA Tent Contribution Request:

- \$18K- \$22K
- Can come out of the Sales Tax Fund for the Retention and Attraction.

Commissioner Sather makes a motion to use \$4500 out of sales taxed dollars.

Commissioner Kress seconded the motion.

Commissioner Reese amended Commissioner Sather's motion to state that the City of Hillsboro will buy the tent, store it, and insure it under the city's insurance policy. The city will invoice the other entities for their portion of the tent. HBA will be responsible for maintenance and rentals of the tent. Commissioner Kress seconds the Amended motion.

In a roll call vote, the Amendment was approved as follows

Yes – Kress, Sather, Reese, and Sando

Abstain – Geray

Amended Motion Carried.

The motion as Amended came before the commission for a vote.

In a roll call vote

Yes- Reese, Kress, Sather, and Sando.

Abstain- Geray.

Motion as amended Carried.

Citizens/Businesses Addressing the Commission –

- Mike Beltz
 - \$416K estimated Prairie Dog Funds
 - Based on oil income on a Biennium basis.
- Chuck Putnam
 - Concerns about the commissioners.
- Rick Nelson
 - Some concerns about the way the meetings are run.

Adjournment:

Commissioner Sather moved to adjourn the meeting at 9:45pm. Commissioner Kress seconded. Motion carried.

Ashley Frederick
City Auditor

Terry Sando
Commission President

**The next regular meeting of the Hillsboro Board of City Commissioners
will be at 6:30 PM on Monday May 2, 2022, at Main Street Community Center.**