

DATE: 7/8/2022

TIME: 5:30PM

THE HILLSBORO BOARD OF PLANNING AND ZONING COMMISSIONERS HELD A REGULAR MEETING AT MAIN STREET COMMUNITY CENTER AT THE ABOVE DATE AND TIME.

Commissioners present: Mike Kress, Mike Lessard, Bruce Bowersox, Mike Willison. Leif Swenson, Brent Mikelson

Commissioners absent none

Commissioner Kress opened the meeting with the Pledge of Allegiance at 5:30 PM

**Meeting Minutes:** *Commissioner Swenson made the motion to approve the June 13, 2022, meeting minutes. Commissioner Willison seconded. Motion carried.*

**Building Permit Approval :**

- Vets Club
- Daniel Bueckers
- Verle & Sandra Peterson
- Chris Huffman
- Shirley Westphal

*Commissioner Lessard Made the motion to approve the building permits. Commissioner Willison seconded. Motion Carried*

**Old Business:**

**Building Permit Changes:**

Planning and zoning will take care of outbuildings up to 750 sq ft.

They will also handle electrical

*Commissioner Willison makes the motion to move the permit process on to the City Commission.*

*Commissioner Lessard seconded the motion. Motion carried.*

**New Business**

**Variance Application for Anchor Ingredients:**

Cannot grant a variance because the fence is not on their property. Anchor will need to move their fence. They did not call for locates. Commissioner Kress will go out and talk to Anchor and ask them to move their fence.

**Adjournment:**

*Commissioner Lessard moved to adjourn the meeting at 5:42PM. Commissioner Bowersox seconded.*

*None said no. Motion Carried*

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Ashley Frederick  
City Auditor

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Mike Kress  
Commission President

The next regular meeting of the Hillsboro Board of Planning & Zoning will be at 5:30 PM on September 12, 2022, at Main Street Community Center.