

**DATE: 12/13/2021**

**TIME: 7:00 PM**

**THE HILLSBORO BEAUTIFICATION COMMISSION HELD A REGULAR MEETING AT MAIN STREET COMMUNITY CENTER AT THE ABOVE DATE AND TIME.**

Commissioners present: Levi Reese, Mike Kress, AJ Andresen, Eric Johnson, Adam Smeldon

Commissioners absent: None

Commissioner Reese opened the meeting with the Pledge of Allegiance at 7:00 PM.

**Additions or changes to the agenda:** Approve the minutes from the October 11, 2021 meeting.

*Commissioner Johnson Moved to approve the October 11<sup>th</sup> meeting minutes. Commissioner Kress seconded.*

***Motion carried***

**Reading of the Minutes:** see above.

**Old Business:**

1. **Clean up project 2022:** Mural of some sort, Railroad Park, Planters. Flowerpots on light post. Tabled until next meeting. Get something in concrete by then. Next meeting starts the new budget session. Facade grant that we need to push for businesses in town that want to do that. Seemed to have gone over well this year.
2. **Boulevard Trees:** Got a quote from one company but have not been able to work with the other company to get the final quote yet. Company in Grand Forks wanted \$30k-\$50k to take down all the trees that we have. Working with Sheyenne Gardens out of Harwood ND to get prices on trees.
  - Looking at maybe 25-30 trees
  - Are we putting the trees in or offering an incentive/coupon to residents?
  - Having a list of trees they can choose, from Sheyenne Gardens.
  - Add Funds to help put new trees on the Boulevard.
  - Starting in March or April.
  - There are some grants that we can apply for.
3. **Ticket Follow Up/Review**
  - a. **2021001 318 2<sup>nd</sup> St SE:** Car is back, Boat and car in the backyard. Nothing has been moved or touched. Another letter, moving it to the City Commission.
  - b. **2021002:** Resident is being evicted and have until the end of the month. Commissioner Reece was able to talk to the owner of this property, Castle Property Group. They had no idea this was going on; they thought their

management group was taking care of this. Sent them pictures and within a few days, they called and informed the city they were being evicted.

- c. 2021003: Car is gone, and they seemed to be picking up some of the stuff. Looking better. This is a contract for deed. Owner of house is ok with this procedure. Review this property in a month.
- d. 2021004: Resident told Commissioner Smeldon that they were not going to do anything. There has not been any communication with the city since October. Owner got her electricity turned back on, but not the water. She has packed stuff on the neighbor's garage. This is a high priority. This will be on the agenda for next Monday's Commission meeting. They had until last Wednesday December 8, 2021 to contact the city or come to the Commission meeting.

*Commissioner Smeldon moves to approved Ticket # 2021001 and 2021004 to be sent to the City Commission. Commissioner Andresen seconded.*

***In a roll call vote.***

***Yes – Johnson, Andresen, Smeldon, Kress, Reese.***

***Motion carried***

#### **New Business:**

1. City Project Update: Two homes and two businesses that are being looked at by the city's inspector.
  - Chicken Scratch Bakery: Owner has until March 8, 2022, to demolish, repair or vacate the building. This will be looked at and approved on Monday December 20<sup>th</sup>, 2021. Inspector did not make it down in the basement it was too dangerous.
  - Old VFW Building: Owner of Chicken Scratch requested that this building be inspected too. That property owner agreed to allow the inspection of that building. Owners have been working on that property.
  - Property by Trailer Park: This property is for sale. Gloves and masks needed to walk through this property. This property is in an estate right now. Kitchen area is coming away from the rest of the house.
  - 2021004 Home: Have not heard anything back from owners.
2. How to let people know about the Beatification Committee: Word of mouth. Show residents that we are moving forward with cleaning up the properties.

**Public Input:** Auditor Frederick has had several people ask about the properties downtown that were designed for businesses and now have nothing in them. Some of them have been approached to sell and have not. Some of the properties have turned into storage. With the Chicken Scratch will be a start.

**Adjournment:**

*Commissioner Smeldon made a motion to adjourn the Hillsboro Beautification meeting at 7:42PM. Commissioner Kress seconded. Motion carried.*

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Ashley Frederick  
City Auditor

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Levi Reese  
Chairman

**The next regular meeting of the Hillsboro Beautification Commission  
will be at 7:00 PM on Monday January 10, 2022, at Main Street Community Center.**