

DATE: 02/12/2024

TIME: 5:30PM

**THE HILLSBORO BOARD OF PLANNING AND ZONING COMMISSIONERS HELD A REGULAR MEETING IN THE COMMISSION CHAMBERS AT CITY HALL AT THE ABOVE DATE AND TIME.**

Commissioners present: Brent Mikkelsen, Bruce Bowersox, Levi Reese, Leif Swenson, Paul Brown

Guest: Casey Eggermont

Commissioners absent: Kevin Grothmann

Commissioner Bowersox opened the meeting with the Pledge of Allegiance at 5:30 PM

**Meeting Minutes:**

- Reading and approval of meeting minutes for January 9th, 2024

*Commissioner Swenson made a motion to approve the minutes. Commissioner Mikkelsen seconded.*

*All voted in favor, motion carried.*

**Building Permits:**

- 24-001 Frederick
- 24-002 Mikkelsen
- 24-003 Tigie

*Commissioner Mikkelsen made a motion to approve the building permits presented. Commissioner Swenson seconded.*

*All voted in favor, motion carried.*

- Decide by commission that front door replacement does not require a permit

*Commissioner Swenson made a motion to refund 24-003 the cost of the building permit. Commissioner Brown seconded.*

*All voted in favor, motion carried.*

**Old Business**

- **Use of storage containers ordinance**

- Discussed grandfathered in containers to be added
- Will submit to JR again for changes

*Commissioner Swenson made a motion to forward the storage container ordinance to the City Commission for final approval. Commissioner Brown seconded.*

*All voted in favor, motion carried.*

- **Storm water master plan**

- Discussion still happening
- Work with JR and Steve to write up an ordinance for storm water run off
- County is moving forward with their project
- City has other options they are looking
  - Under ground pond
- Looking at street projects to go along with storm water project
- Curb replacement project done yearly
- Ask Steve Swanson to attend next meeting

**New Business**

- Finding a spot for snow and proper run off when Fire Department starts their project

**Commission discussion**

- Chicken scratch Bakery was sold to Whisney's
- Lot on north side of town is up for sale \$40K
- Demolition process needs to be followed

**Adjournment:**

*Commissioner Swenson moved to adjourn the meeting at 6:28PM. Commissioner Brown seconded.*

*None said no.*

*Motion Carried*

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Casey Eggermont  
City Auditor

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Bruce Bowersox  
Committee Chair

The next regular meeting of the Hillsboro Board of Planning & Zoning will be at 5:30 PM on March 11<sup>th</sup>, 2024, City Hall Commission Chambers.