

DATE: 02/22/2022

TIME: 6:30 PM

THE HILLSBORO BOARD OF CITY COMMISSIONERS HELD A REGULAR MEETING AT MAIN COMMUNITY CENTER AT THE ABOVE DATE AND TIME.

Commissioners present: Sando, Reese, Kress, Sather and Geray

Commissioners absent: None

Commissioner Sando opened the meeting with the Pledge of Allegiance at 6:30 PM.

Reading of the Minutes:

Commissioner Reese moved to approve the February 7, 2022, Regular City Commission Meeting Minutes. Commissioner Sather seconded. Motion carried.

Presentation of the Bills.

<i>AP to be approved on 02/22/2022</i>	<i>2/22/2022</i>	<i>Amount</i>	<i>Check #</i>
<i>Advanced Business Methods</i>	<i>Scanner</i>	<i>\$446.74</i>	<i>25379</i>
<i>Advanced Engineering</i>	<i>Pavement & RW</i>	<i>\$3,193.00</i>	<i>25380</i>
<i>Business Essentials</i>	<i>Folders, wall file</i>	<i>\$76.59</i>	<i>25381</i>
<i>Butler Machinery</i>	<i>Parts</i>	<i>\$293.26</i>	<i>25382</i>
<i>CHS Ag Services</i>	<i>Oil, Superlube, Qwiklift</i>	<i>\$1,113.20</i>	<i>25383</i>
<i>Dakota Natural Gas</i>	<i>January gas for shop</i>	<i>\$486.53</i>	<i>25384</i>
<i>Electric Pump</i>	<i>Service Call</i>	<i>\$982.00</i>	<i>25385</i>
<i>Ewing Oil</i>	<i>Gas</i>	<i>\$346.76</i>	<i>25386</i>
<i>GovOffice</i>	<i>Website</i>	<i>\$3,883.00</i>	<i>25387</i>
<i>Hillsboro Airport Authority</i>	<i>January Contribution</i>	<i>\$3,154.33</i>	<i>25388</i>
<i>Hillsboro Body Shop</i>	<i>2015 Ram Pickup Repair</i>	<i>\$244.70</i>	<i>25389</i>
<i>Larson Welding & Machine Co</i>	<i>Welding</i>	<i>\$2,364.38</i>	<i>25390</i>
<i>Lowry Engineering</i>	<i>Const Doc 11 & 12/21</i>	<i>\$8,130.67</i>	<i>25391</i>
<i>Magnuson Tire and Service</i>	<i>Tires</i>	<i>\$92.23</i>	<i>25392</i>
<i>Missouri River Energy</i>	<i>January Billing</i>	<i>\$227,008.30</i>	<i>743 e</i>
<i>NAPA Central</i>	<i>Switch, hose, jack</i>	<i>\$859.30</i>	<i>25393</i>
<i>Nodak Electric</i>	<i>Outage NE part of Town</i>	<i>\$468.04</i>	<i>25394</i>
<i>Ohnstad Twichell</i>	<i>Legal Fees</i>	<i>\$7,396.72</i>	<i>25395</i>
<i>Ohnstad Twichell - WF</i>	<i>4th Quarter Commission Mtgs 2021</i>	<i>\$600.00</i>	<i>25396</i>
<i>Overhead Door Company</i>	<i>Parts for door</i>	<i>\$325.50</i>	<i>25397</i>
<i>Premium Water</i>	<i>Water</i>	<i>\$51.53</i>	<i>25398</i>
<i>Sellin Brothers</i>	<i>RW #6 payment</i>	<i>\$1,598.38</i>	<i>25399</i>
<i>Team Lab</i>	<i>Super and Mega Bugs Winter Blend</i>	<i>\$3,590.50</i>	<i>25400</i>
<i>Traill County Sheriff</i>	<i>Policing Contract</i>	<i>\$19,477.16</i>	<i>25401</i>
<i>Traill County Tribune</i>	<i>Paper</i>	<i>\$38.00</i>	<i>25402</i>
<i>Valley Plains Equipment</i>	<i>Parts</i>	<i>\$8.78</i>	<i>25403</i>
<i>Verizon</i>	<i>Phones</i>	<i>\$440.96</i>	<i>25404</i>
<i>Waste Management</i>	<i>Roll Offs & Trash accts</i>	<i>\$23,256.80</i>	<i>25405</i>
		<i>\$309,927.36</i>	

Commissioner Reese moved to pay bills as presented. Commissioner Geray seconded. None voted no. Motion carried.

Disconnects:

Commissioner Reese makes the motion to approve the Disconnects. Commissioner Kress seconded. Motion Carried.

City Commissioners Reports:

Commissioner Geray

- Cemetery- Has had a lot of questions about cremation.
- HEDC- Working on the grow Hillsboro Website.
- Hillsboro Lodging- sent our Survey's to citizens. Plans are being made because of the survey that was sent out.
- HBA- Will have a tab on the grow Hillsboro website.
- Personnel- Nothing to report, everything is going well.
- Electric- Informational tab on the City Site to explain the process for what happens during an electrical outage.

Commissioner Kress Nothing to report

Commissioner Sather

- Commend Public Works on a great job, It's been a tough winter.
- Need to replace a straight plow on the Loader.

Commissioner Sather made the motion for public works Superintendent Anderson to get prices for a new plow for the next budget season. Commissioner Kress seconded.

In a roll call vote

Yes- Reese, Sather, Kress, Geray and Sando.

Motion Carried.

Commissioner Reese

- No Beautification meeting this month.
- Recreation District meeting.
 - Hired a new summer rec district employee.
- Pool
 - Getting things lined up to get going on repairing the small pool liner.

Commissioner Sando: Nothing to report.

City Officers Reports:

Public Works Superintendent Anderson:

- FYI: Email from City Engineer Swanson, there will be a bid opening for the Water Main Project on March 15th at 2:00pm at City Hall. Please mail them to PO Box 400 Hillsboro ND 58045 or deliver them to City Hall located at 19 S Main Street.

City Attorney Juelson Nothing to report.

Auditor Frederick-

- Resident who is looking for a wedding dance venue, looking at the armory and wondering why a keg is not allowed even if it is distributed by the bar. Talk to Sheriff Hunt about this.

Commissioner Reese made a motion to remove the keg part off if Sheriff Hunt says it is okay.

Commissioner Sather seconded.

In a roll call vote

Yes- Kress, Sather, Geray, Reese, and Sando

Motion Carried.

Sheriff Hunt – Nothing to report.

City Engineer- Nothing to report.

Old Business:

HBC Ticket #2021002- 206 4th Ave SE – Waiting for the Deadline.

HBC Ticket # 2021004- 105 4th Ave NE- Waiting for the Deadline.

HBC Ticket #2021007- 322 1st Ave NW- Waiting for the deadline. Deadline is March 16th. Priced dropped a little bit.

- Once the deadlines are up do, we want to move forward with Roe & Joe for Ticket # 2021002 and Ticket # 2021004.
- All Legalities are in place

Commissioner Geray made a motion to move forward with the process to deal with Ticket # 2021002 and 2021004. Commissioner Reese seconded.

In a roll call vote

Yes- Sather, Geray, Kress, Reese, Sando

Motion Carried.

City Wide Street Paving Project:

- County has not given an answer on whether they would help with the cost.
- County has helped in the past
- Planning a town hall meeting for Tuesday March 22, 2022, at 6:30pm
- Ask City Engineer Swanson if we can get a cost estimate on creating more walking/ bike trails.

Television for the Community Center:

- Commissioner Reese would like a motion to get two televisions for the Community Center with a budget up to \$1500.

Commissioner Kress made the motion to spend up to \$1500. Commissioner Sather seconded.

In a roll call vote

Yes- Geray, Kress, Sather, Reese, Sando

Motion Carried.

Building Permit Process: No Update due to no Planning and Zoning meeting.

Building Incentives for RW Development:

- First \$75K
 - Check with the Legislation for this last Biennium
- Tabled.

KVYL Advertising:

- HEDC should use this not the city, Turn over to HEDC.

ND Community Foundation Updates:

- Commissioner Reese:
 - Tony and Peggy could not meet last week, they were away. They are receptive to it.

Lowery RW Documents signatures required:

- City Engineer Swanson had a few concerns

Commissioner Reese made the motion to sign the paperwork with the ok from City Engineer Swanson. Commissioner Kress seconded.

In a roll call vote

Yes- Reese, Sather, Kress, Geray, Sando

Motion Carried.

New Business.

USDA -Bond Council Legal Service Agreement Signatures Required:

USDA needs approval of signatures on bond paperwork to submit for bids for the I29 Watermain Project.

Commissioner Reese made a motion to approved signatures for the USDA Bond Council Legal Agreement Documents. Commissioner Sather seconded.

In a roll call vote

Yes- Kress, Geray, Sather, Reese, Sando

Citizens/Businesses Addressing the Commission – none

Adjournment:

Commissioner Sather moved to adjourn the meeting at 7:40pm PM. Commissioner Kress seconded. Motion carried.

Ashley Frederick
City Auditor

Terry Sando
Commission President

**The next regular meeting of the Hillsboro Board of City Commissioners
will be at 6:30 PM on Monday March 7, 2022, at Main Street Community Center.**