



SMALL TOWN. **BIG** OPPORTUNITY.

City of Hillsboro

19 S Main Street / P.O. Box 400
Hillsboro, ND 58045
(701) 636-4620 / Fax (701) 636-4621
www.hillsboro-nd.com

March 15, 2022

Dear Food Truck Owner,

Thank you for choosing to bring your business to the City of Hillsboro. It is our hope that you enjoy your time here and the community will show their support for your business.

Important information that you need to provide.

- North Dakota Department of Health license
- North Dakota sales and use tax permit
- Certificate of general liability insurance
- Proof of insurance
- Proof of fire and safety inspection
- Written authorization from property owner for operation of food truck.
- Written authorization from property owner for storage of food truck (if applicable)
- Written authorization from restaurant operator (if operations will be within 200 feet of entrance to restaurant)

In this pack you will find.

- Your food truck application
- Our food truck ordinance

Application must be filled out, notarized, and dropped off at City Hall prior to operating your food truck in Hillsboro.

If you have any questions about this process, please call the city Hall at 701-636-4620.

Thank you,

Ashley Frederick
City Auditor

Commissioner: President-Terry Sando / VP-Levi Reese / Dave Sather / Mike Kress / Paul Geray
Auditor-Ashley Frederick / Public Works Director-Jim Anderson / City Attorney-John Juelson
The City of Hillsboro is an equal opportunity provider.