

DATE: 06/10/2024

TIME: 5:30PM

THE HILLSBORO BOARD OF PLANNING AND ZONING COMMISSIONERS HELD A REGULAR MEETING IN THE COMMISSION CHAMBERS AT CITY HALL AT THE ABOVE DATE AND TIME.

Commissioners present: Brent Mikkelsen, Bruce Bowersox, Levi Reese, Kevin Grothmann, Matt Miller

Commissioners absent: Leif Swenson

Commissioner Bowersox opened the meeting with the Pledge of Allegiance at 5:30 PM

Meeting Minutes:

- Reading and approval of meeting minutes for May 13th, 2024

Commissioner Mikkelsen made a motion to approve the minutes. Commissioner Miller seconded.

All voted in favor, motion carried.

Building Permits:

- 24-034 Wright- garage

Commissioner Miller made a motion to approve the building permits. Commissioner Mikkelsen seconded.

All voted in favor, motion carried

- 24-036 Iverson
- 24-037 Vadnie

Commissioner Grothmann made a motion to approve the building permits. Commissioner Miller seconded.

All voted in favor, motion carried

- 24-038 Miller's/1933
- 24-039 Hillsboro sports complex
- 24-040 total ag

Commissioner Mikkelsen made a motion to approve the building permits pending. Commissioner Miller seconded.

All voted in favor, motion carried

- 24-041 Brush

Commissioner Grothmann made a motion to approve the building permits pending a letter from neighbor. Commissioner Mikkelsen seconded.

All voted in favor, motion carried.

- 24-028 Manthey- Came in to explain project
 - Project will be sent to AE2S to provide elevation

Commissioner Mikkelsen made a motion to approve the building permit pending AE2S report. Commissioner Miller seconded.

All voted in favor, motion carried

- 24-026 Kohen – still waiting for letter

Old Business

- **Campground**

- waiting to hear from AE2S for culvert project

Commissioner Miller made a motion to approve the building permits pending on the AE2S drainage recommendation. Commissioner Grothmann seconded.

All voted in favor, motion carried

- **Living in Campers**

- Update definition in ordinance
 - recreational vehicles

New Business

- **Garage/shed/new building guidelines**

- Reviewed document stating the description of a new build 10'x20' would go to Midwest inspection
- Of like construction or upgrade

Other:

- Public notice about building permit process
- Looking at the permit application

Adjournment:

Commissioner Grothmann moved to adjourn the meeting at 6:31pm. Commissioner Mikkelsen seconded.

None said no.

Motion Carried

Casey Eggermont
City Auditor

Bruce Bowersox
Committee Chair

The next regular meeting of the Hillsboro Board of Planning & Zoning will be at 5:30 PM on July 8th, 2024, City Hall Commission Chambers.