

CITY OF HILLSBORO

Commission Members:
Terry Sando, President
Levi Reese, Vice President
Shawn Skager, Dave Sather, and
Mike Kress

19 S Main, PO Box 400
Hillsboro, ND 58045
Phone: (701) 636-4620 Fax (701) 636-4621

Auditor: Ashley Frederick
Public Works Director: Jim Anderson
City Attorney: John Juelson

REGULAR CITY COMMISSION MEETING
June 21, 2021, 6:30PM at MSCC

A G E N D A

1. **Open with Pledge of Allegiance**
2. **Reading of Minutes** – June 07, 2021, Regular Meeting Minutes
3. **Presentation of Bills**
4. **Disconnects - June**
5. **City Commissioners Reports**
6. **Report of City Officers**
 - 6.1 Superintendent
 - 6.2 Attorney
 - 6.3 Auditor
 - 6.4 Sheriff's Office
7. **Old Business**
 - 7.1 2nd Reading – Sundae Brew – Pace Loan Match
 - 7.2 Audit Update
8. **New Business**
 - 8.1 1st Reading of Liquor License Amendment – Microbrew Pub
 - 8.2 4th of July City Fire Works discussion
8. **Citizens Addressing the Commission**
9. **Adjournment**

NEXT REGULAR MEETING:
MONDAY, July 6, 2021, 6:30 PM
MAIN STREET COMMUNITY CENTER

DATE: 06/07/2021

TIME: 6:30 PM

THE HILLSBORO BOARD OF CITY COMMISSIONERS HELD A REGULAR MEETING AT MAIN COMMUNITY CENTER AT THE ABOVE DATE AND TIME.

Commissioners present: Sando, Reese, Kress, Skager and Sather

Commissioners absent: None

Commissioner Sando opened the meeting with the Pledge of Allegiance at 6:30 PM.

Reading of the Minutes:

Commissioner Reese moved to approve the May 17, 2021 Regular City Commission Meeting Minutes.

Commissioner Sather seconded. Motion carried.

Presentation of Bills:

AP to be approved on 06/07/2021	As of 06/07/2021		
Acme Tools	rental- hammer drill, coring drill bit	\$93.50	24725
Alpine Mechanical LLC	Pool- liner, vacuum, pressure wash	\$9,534.63	24726
Aramark	mops & rugs	\$90.25	24727
Banyon Data	Property Mgmt & PSN support	\$975.00	24728
Baum Bros. Construction	MSCC- install door	\$1,141.67	24729
Border States Electric	insulated mittens, elec. Supplies	\$470.95	24730
Browne, Benjamin	refund of meter deposit	\$98.87	24731
Cardmember Services	computers, conference stay, supplies	\$1,306.12	24732
Deere Credit	JD 6195R lease	\$4,977.50	24733
ECRWD	MAY 2021 raw water	\$8,309.28	24734
Erickson Agency Inc	Airport endorsement- flight simulator	\$3.00	24735
Farnams	supplies	\$24.96	24736
Ferguson Enterprises	manhole- form and lid	\$468.35	24737
Goose River Bank	Pool- opening cash	\$50.00	24738
Grainger	green marking paint	\$44.88	24739
Grand Forks Welding & Machine	repair endgate	\$99.90	24740
H2O Innovation	Lavasol	\$1,110.79	24741
Hawkins	chemicals	\$7,474.60	24742
Hillsboro Airport Authority	May 2021 contribution	\$413.04	24743
Hillsboro Economic Development	lodging tax	\$816.31	24744
Hillsboro Lumber	Quickcrete	\$12.83	24745
HTC	telephone & internet	\$889.31	24746
Kress, Mike	June mowing contract	\$1,041.67	24747
Larson Welding & Machine Co	manufacture lid, treaded rods & cross shafts	\$4,462.06	24748
Lawson Products	hardware	\$58.49	24749
Loffler	May 2021 copies, alarm monitoring fees	\$147.99	24750
Microsoft Online	May online services	\$296.00	659e
Midwest Pest	pest control	\$223.00	24751

Miller's Fresh Foods	dish soap, kleenex	\$14.41	24752
MRES	May 2021- ami meter count fee	\$372.60	24753
Nathan, Fara	Budget billing- credit refund	\$3,200.03	24754
O'Day	service call- allarm on fuel guage system	\$340.00	24755
Olsen Hardware	supplies	\$413.14	24756
Protech Contracting Services Inc	Pool- abrasive blast	\$7,500.00	24757
PSN	May 2021 fees	\$321.42	673E
Rec Supply	Pool- rake, lid	\$113.32	24758
RMB	water testing	\$145.00	24759
Sorum Oil	fuel	\$1,006.72	24760
Team Lab	road patch, ez dose it, crack filler	\$17,946.00	24761
Trall County Treasurer	June Sheriff Contract	\$15,031.00	24762
USA Blue Book	WTP supplies	\$253.41	24763
Van Diest Supply Company	E-2 herbicide, Altosid XR briquets	\$4,771.50	24764
Wright Implement	battery	\$54.95	24765
Total Accounts Payable		\$96,118.45	
6/3/2021	Wire-Transfer		
Sani-Tred	Pool- Caulking and fillers	\$12,891.40	672e

Commissioner Kress moved to pay bills as presented. Commissioner Skager seconded. None voted no. Motion carried.

City Commissioners Reports:

Commissioner Reese – Hopeful to have the pool open by Hillsboro Days.

Commissioner Reese made a motion to keep the pool fees the same as 2020 pool fees. Commissioner Skager seconded. Roll Call Vote; Yes – Skager, Kress, Sather, Reese, Sando Motion carried.

Seen Waste Management pull down another Century Link cable and got a hold of the CFO and it will be taken care of.

Commissioner Skager – Nothing to report.

Commissioner Kress – Stove and freezer will be about \$850 through Olson's.

- There will need to be a variance approved through P&Z and the Commission before a building permit can be approved for a project in town.

Commissioner Sather – Nothing to report.

Commissioner Sando – Simulator is up and running.

City Officers Reports:

Public Works Superintendent Anderson – Nothing to report.

City Attorney Juelson – Need signatures for Water Supply Agreement and Riverwalk Developer's Agreement that was approved on March 1, 2021.

Commissioner Reese made a motion to approve the signing of the East Central Water Supply Agreement and the Riverwalk Developer's Agreement that was approved on March 1, 2021. Commissioner Skager seconded. In a Roll Call Vote; Yes- Skager, Kress, Sather, Reese, Sando. Motion Carried.