

DATE: 6/9/25

TIME: 5:30PM

THE HILLSBORO BOARD OF PLANNING AND ZONING COMMISSIONERS HELD A REGULAR MEETING IN THE COMMISSION CHAMBERS AT CITY HALL AT THE ABOVE DATE AND TIME.

Commissioners present: Bruce Bowersox, Levi Reese, Brent Mikkelsen, Doug Waters, Matt Miller, Leif Swenson

Commissioners absent: none

Others present: Frank and Susan Kartes

Commissioner Bowersox opened the meeting with the Pledge of Allegiance at 5:30 PM

Meeting Minutes:

- Reading and approval of meeting minutes for May 12th, 2025

Commissioner Miller made a motion to approve the minutes with changes. Commissioner Waters seconded.

All voted in favor, motion carried.

Building Permits:

- 25-027- Vadnie
- 25-028- Sperle
- 25-029- Kunze
- 25-030- Peterson
- 25-032- Koehn
- 25-034- Escamilla
- 25-036- Plutowski
- 25-037- Burr
- 25-033- Marriott-pending- need to have shed color match home
- 25-031- Paulsrud- pending- need letters from neighbors

Commissioner Swenson made a motion to approve the permits listed above with request for 25-033 & 25-031.

Commissioner Mikkelsen seconded.

All voted in favor, motion carried.

- 25-035- Bjornson- on hold until annexation and rezoning complete

Old Business

- Permit application revision- commercial – table
- Rehab/demo abandoned properties guidelines- table
- Storm water mater plan
 - Discussion can be heard on the recording
 - Adopting the standards

Commissioner Miller made a motion to approve the adoption of standards for the storm water master plan.

Commissioner Waters seconded.

All voted in favor, motion carried.

- Building inspector
 - Grand forks will not work
 - Talking with Mayor Dardis- need to talk with Mr Scott (city manager)
 - Will keep talking

New Business

- Frank and Susan Kartes
 - Come in with concerns about the property owner and what they are building

- Levi reached out to property owner to see what the intentions are- at this time the planning stage is for a cold storage building and a shop
- Frank has talked to landowner
- Will it be rezoned? Would like the city and the township to designate this to a green space
- Until something is turned in the commission/township are not able to do anything
 - Rezoning has a procedure
- Bjornson
 - Need to file for annexation/rezoning by both current owner and Bjornson
 - Lift station will not be required

Other:

Adjournment:

Commissioner Mikkelsen made a motion to Adjourn the meeting at 6:30pm. Commissioner Waters seconded. All voted in favor, motion carried.

Casey Eggermont
City Auditor

Bruce Bowersox
Committee Chair

The next regular meeting of the Hillsboro Board of Planning & Zoning will be at 5:30 PM on Monday, July 14th, 2025, City Hall Commission Chambers.