

DATE: 03/01/2021

TIME: 6:30 PM

THE HILLSBORO BOARD OF CITY COMMISSIONERS HELD A REGULAR MEETING AT MAIN COMMUNITY CENTER AT THE ABOVE DATE AND TIME.

Commissioners present: Sando, Reese, Kress, Skager and Sather

Commissioners absent: None

Commissioner Sando opened the meeting with the Pledge of Allegiance at 6:30 PM.

Riverwalk Development Presentation – Jon Lowry and Pat Mueller presented their plan for the Riverwalk Development. Citizens and Commissioners got to weigh in, state their concerns and ask questions they had about the development. The audio recording can be found on the City’s Web Page and the City’s YouTube Channel if anyone would like to listen to the whole presentation. After much discussion: *Commissioner Reese made a motion to approve the Developers Agreement as written at 50/50 Letter of Credit between the City of Hillsboro and the Riverwalk Developers. Commissioner Kress seconded. On a roll call vote Yes – Skager, Kress, Sather, Reese, Sando. Motion Carried.*

Reading of the Minutes:

Commissioner Sather moved to approve the February 16, 2021 Regular City Commission Meeting Minutes. Commissioner Kress seconded. Motion carried.

Presentation of Bills:

AP to be approved on 03/01/2021	As of 03/01/2021	
Acme Tools	grease gun, ignition module	\$85.39
Ag Spray/ Fimco	vertical tank and valve	\$766.90
Border States Electric	Burndy toll repair	\$268.00
Cardmember Service	training, sewer truck parts, adobe	\$1,034.22
Carlson Customs	City Hall- flooring intsall	\$3,715.00
ECRWD	water testing	\$5,908.92
Erickson Agency, Inc.	Shop & Beacon- revised coverage	\$108.00
H2O Innovation	spectraguard, sensors	\$8,338.24
Halstad Telephone Company	Phone & internet	\$947.60
Hawkins	WTP- chemicals	\$737.20
Kress, Mike	March- mowing contract	\$1,041.67
Lamb, William	Refund of Deposit	\$100.00
Lawson Products	shop supplies	\$253.99
Lovro Electric	City Hall- fix outlet	\$75.00
Microsoft online	Feb 2021- online services	\$296.00
Midwest Pest Control	pest control	\$240.00
MRES	Feb 2021- meter count fees	\$370.40
Nodak Electric Coop	outage near Frank Kartes	\$412.35
Ohnstad Twichell	prof services- ordinances, ev charger	\$12,300.00
RMB	water testing	\$70.00
Sandbo Plumbing	Armory- water cooler	\$2,800.00
Sorum Oil Company	fuel & fuel oil (generator)	\$17,497.51
Trail County Treasurer	March- Sheriff	\$15,031.00

Trail County Tribune	2021 subscription	\$38.00
Total as of 03/01/2021		\$72,435.39

EOM to be approved on 03/01/2021	PAID on 02/26/2021	
James P. Baumgartner	Payroll	\$4,343.42
Thomas C. Keeney	Payroll	\$356.88
Jay J. Alfson	Payroll	\$3,778.33
James M. Anderson	Payroll	\$4,629.60
Julie H. Bjorklund	Payroll	\$3,847.39
Ashley D. Frederick	Payroll	\$3,382.14
Jonthan E. Hams	Payroll	\$4,364.49
Gerald M. Hovet III	Payroll	\$3,563.30
Desiree K. Lacher	Payroll	\$3,310.39
Taxes Federal	Payroll taxes	\$11,609.32
Blue Cross Blue Shield of ND	Dental & Vision Ins	\$839.20
Bell State Bank & Trust	Profit Sharing Plan	\$2,879.61
Missouri River Energy Services	Dec Energy Charges	\$233,436.61
ND Pers	Jan Health Insurance	\$10,870.46
Total Accounts Payable		\$291,211.14

Commissioner Reese moved to pay bills as presented. Commissioner Skager seconded. None voted no. Motion carried.

City Commissioners Reports:

Commissioner Reese – Would like to make sure the notifications are on the webpage the same time as on social media.

Commissioner Skager – Nothing to report

Commissioner Kress – Nothing to report.

Commissioner Sather – Nothing to report.

Commissioner Sando – The efforts are on the Audit are still on going, but Mark Forseth, Auditor Frederick, and Deputy Auditor Bjorklund are making progress.

City Officers Reports:

Public Works Superintendent Anderson – Nothing to report

City Attorney Juelson – Need to have Auditor Frederick and Mayor Sando Sign two documents.

1. Deed for the 15Ft piece of City owned land that was sold to Charlie Stock.
2. East Central Water District Agreement with the City of Hillsboro
 - a. *Commissioner Reese made a motion to approve the East Central Water District Agreement with the City of Hillsboro for signatures. Commissioner Sather Seconded. None said no. Motion Carried.*

City Auditor Frederick – The City’s GRB CD is Maturing on 03/07/21. The city has 10 days to make changes or it will roll into another 12-month term with a new interest rate of .1%. The current interest being accrued is .75%. They offer varies options. One that was discussed with the bank is a 25-month term at .45%. This is a better rate then the 12-month term with less risk than the 3 year jump up plan. *Commissioner Sather made a motion to approve Auditor Frederick to roll the CD into the 25-month term at a rate of .45%. Commissioner Kress seconded. None said no. Motion carried.*

-Auditor Frederick would like a motion to approve a 2 Canon DR-C225II Desk Scanners, one for Deputy Auditor Bjorklund and Auditor Frederick (Admin Lacher is not interested in a Desk Scanner at this time). The Price of the scanner is \$363.95 which includes 2 hours of install support per scanner. *Commissioner Sather made a motion to approve 2 Canon D-C225II Desk Scanners at a price of \$363.95 per scanner which includes installation in the price. Commissioner Skager Seconded. None said no. Motion Carried.*

Trail County Sheriff’s Department – Sent over dispatch call log to the Auditors Office.

Old Business:

USDA Water Main Project Loan Resolution signatures required – *Commissioner Reese made a motion to approve the signatures for the USDA Loan Resolution for the watermain project. Commissioner Skager seconded. None said no. Motion carried.*

New Business:

Citizens/Businesses Addressing the Commission –

Paul G- Would like to know if the City will be having cleanup day or week this year. Commissioner Sando asked Auditor Frederick to put that on the Agenda for the next Meeting.

Adjournment:

Commissioner Reese moved to adjourn the meeting at 8:40 PM. Commissioner Sather seconded. Motion carried.

Ashley Frederick
City Auditor

Terry Sando
Commission President

**The next regular meeting of the Hillsboro Board of City Commissioners
will be at 6:30 PM on Monday March 15, 2021 at Main Street Community Center.**