

DATE: 03/22/2022

TIME: 6:30 PM

THE HILLSBORO BOARD OF CITY COMMISSIONERS HELD A REGULAR MEETING AT MAIN COMMUNITY CENTER AT THE ABOVE DATE AND TIME.

Commissioners present: Sando, Reese, Kress, Sather, and Geray

Commissioners absent none

Commissioner Sando opened the meeting with the Pledge of Allegiance at 6:30 PM.

Reading of the Minutes:

Commissioner Sather moved to approve the March 7, 2022, Regular City Commission Meeting Minutes.

Commissioner Kress seconded. Motion carried.

Presentation of Bills

<u>AP to be approved on 03/21/2022</u>	<u>3/21/2022</u>	<u>Amount</u>	<u>Check #</u>
<u>Advanced Business Methods</u>	<u>Scanner</u>	<u>\$416.74</u>	<u>25440</u>
<u>AE2S</u>	<u>I-29 watermain</u>	<u>\$6,689.25</u>	<u>25441</u>
<u>Aramark</u>	<u>Rugs & mops</u>	<u>\$178.97</u>	<u>25442</u>
<u>Bell State Bank & Trust</u>	<u>Bank Fees</u>	<u>\$51.91</u>	<u>750 e</u>
<u>Business Essentials</u>	<u>Office Supplies</u>	<u>\$25.28</u>	<u>25443</u>
<u>Core & Main</u>	<u>Curb stops, couplings</u>	<u>\$667.21</u>	<u>25444</u>
<u>Dakota Natural Gas</u>	<u>Feb gas for shop</u>	<u>\$342.12</u>	<u>25445</u>
<u>Epic Welding & Man</u>	<u>Plow Truck repairs</u>	<u>\$4,990.60</u>	<u>25446</u>
<u>Ewing Oil</u>	<u>Fuel</u>	<u>\$590.85</u>	<u>25447</u>
<u>Grainger</u>	<u>Parts, safety glasses</u>	<u>\$100.46</u>	<u>25448</u>
<u>Hawkins</u>	<u>Chemicals</u>	<u>\$299.00</u>	<u>25449</u>
<u>Hillsboro Airport</u>	<u>Feb Contribution</u>	<u>\$4,399.90</u>	<u>25450</u>
<u>Hillsboro Banner</u>	<u>Legals, ads</u>	<u>\$1,618.33</u>	<u>25451</u>
<u>Hillsboro Economic Development</u>	<u>Lodging Tax</u>	<u>\$665.61</u>	<u>25452</u>
<u>Hillsboro Economic Development</u>	<u>Sales Tax</u>	<u>\$7,236.56</u>	<u>25453</u>
<u>Hillsboro Park Board</u>	<u>Feb rev sharing</u>	<u>\$1,688.43</u>	<u>25454</u>
<u>KRJB-FM</u>	<u>Power Ads</u>	<u>\$1,260.00</u>	<u>25455</u>
<u>Lawson Products</u>	<u>Aerosol Degreaser</u>	<u>\$42.24</u>	<u>25456</u>
<u>Loffler</u>	<u>Lift Station Alarm Fees</u>	<u>\$74.85</u>	<u>25457</u>
<u>Michael Todd & Company</u>	<u>Snowplow Blade & shoe</u>	<u>\$896.75</u>	<u>25458</u>
<u>MRES</u>	<u>Feb 2022 Electricity</u>	<u>\$209,798.12</u>	<u>751 e</u>
<u>MRES</u>	<u>Misc Services</u>	<u>\$751.50</u>	<u>25459</u>
<u>Overhead Doors of Fargo</u>	<u>Garage door buttons</u>	<u>\$120.50</u>	<u>25460</u>
<u>Power plan OIB</u>	<u>Backhoe service</u>	<u>\$279.52</u>	<u>25461</u>
<u>Premium Waters</u>	<u>Water</u>	<u>\$59.38</u>	<u>25462</u>
<u>Rite way</u>	<u>Utility bills & Late Bills</u>	<u>\$1,596.48</u>	<u>25463</u>
<u>RMB Environmental Labs</u>	<u>Water testing</u>	<u>\$90.00</u>	<u>25464</u>
<u>RS Electric</u>	<u>Metal fan cooling motors</u>	<u>\$627.00</u>	<u>25465</u>
<u>Sign Solutions</u>	<u>Sign no parking</u>	<u>\$215.45</u>	<u>25466</u>
<u>Sorum Oil</u>	<u>Fuel - Jan & Feb</u>	<u>\$9,784.56</u>	<u>25467</u>
<u>Trail County Treasurer</u>	<u>March- Sheriff contract</u>	<u>\$17,254.08</u>	<u>25468</u>

<u>Verizon Wireless</u>	<u>Phones</u>	<u>\$358.07</u>	<u>25469</u>
<u>Waste Management</u>	<u>Roll Offs</u>	<u>\$1,910.42</u>	<u>25470</u>
<u>Wright Implement</u>	<u>Snowblower Repair</u>	<u>\$4,829.89</u>	<u>25471</u>
		<u>\$279,910.03</u>	

Commissioner Reese moved to pay bills as presented. Commissioner Geray seconded. None voted no. Motion carried.

Monthly Disconnects:

Commissioner Reese moved to approve the Disconnects, Commissioner Kress seconded. Motion carried.

City Commissioners Reports:

Commissioner Sather: Nothing to report

Commissioner Kress:

- Planning and Zoning decided to up the tax incentive to 100k, bringing it to the commission.
- Building permits- P&K would take care of the Old Town part of Hillsboro.

Commissioner Geray- Nothing to report

Commissioner Kress – Nothing to report

Commissioner Reese – Nothing to Report

Commissioner Sando- Thanking the Banner for the airport coverage this last week.

City Officers Reports:

Public Works Superintendent Anderson – Install for load control- sent an email out about that for the commissioners to look at.

City Attorney Juelson- Nothing to report

Auditor Frederick- Reminder that all the election packets are due April 11 no later than 4pm. We need one more person to run for commissioner. Public Works job opening closes this Friday March 25th. Stop in and pick up an application at City Hall or with Superintendent Anderson.

Sheriff Hunt – Nothing to report.

City Engineer Swanson: Public Forum on March 22, 2022, at 6:30pm

Old Business:

HBC Ticket #2021001-

- Waiting to set a date with Roe and Joe to come along with the sheriff department.

HBC Ticket #2021002- 206 4th Ave SE –

- In the process of an eviction notice. Could take 6 to 12 months.

HBC Ticket #2021003- There was some cleanup done, but now it has gone back to what it was.

Commissioner Sather makes the motion to move forward with the clean up on this property, Commissioner Kress seconded.

In a roll call vote

Yes- Reese, Sather, Kress, Geray, and Sando

HBC Ticket # 2021004- 105 4th St NE-

- Lining up a time for Roe and Joe to come.

HBC Ticket #2021007- 322 1st Ave NW- Offer in the works on this property. If the offer is accepted, they will be tearing down everything to have a vacant lot.

HBC Ticket #2021005- 13 S Main Street- Holding off until June 30th, 2022

Building Permit Process:

- Decided that Planning and Zoning would take care of the old part of town, and Inspector Blevins would take care of the new houses and commercial.
- Tabled -to go back to P&Z for more specific's.

Commissioner Reese makes the motion to table for further discussion. Commissioner Sather seconded.

In a roll call vote

Yes- Sather, Kress, Geray, Reese, and Sando.

Motion carried.

Building Incentives for River Walk Development and any new building in Hillsboro: - Planning and Zoning decided to move it up from 75k to 100k for the first 2 years.

Commissioner Reese makes the motion to approve upping the tax incentives from 75k to 100k for the first two years. Commissioner Geray seconded.

In a roll call vote

Yes- Reese, Geray, Kress, Sather, and Sando

Motion Carried.

ND Community Foundation- Hillsboro's revised Agreement. – Nothing new, still trying to get a meeting set up.

City Wide Street Paving Project: - March 22, 2022 Town Hall Meeting. Project will not be happening this year. Flexibility is key

Railroad Park & Shop Fencing: Enhance railroad park beautification project. City does not have the lease agreement with BNSF for that property. Process has been started.

Get dimensions- contact Dakota Fence.

New Business:

Application approval for Property Tax Exemption for Improvements – 12 N Main St

Tabled – for Auditor Frederick to work with County Tax Director on specifics.

Food Truck Permit Pricing even if it's \$0- Needs to be added to Ordinance:

Commissioner Reese makes a resolution at \$0. Commissioner Kress seconded the motion.

In a roll call vote

Yes- Geray, Reese, Kress, Sather, and Sando

Motion Carried.

Mural Approval on South Side of Community Center Building:

- Designers and artist come up with ideas
- Winning sketch will get \$500. Top 4 will be put out for a vote.
- City Attorney Juelson does not see any legal issues to this.
- Sketches would be due on May 1, 2022

Commissioner Reese makes the motion to allow a mural planning to start up. Commissioner Kress seconded.

In a roll call vote

Yes- Sather, Kress, Geray, Reese, and Sando

Motion Carried

Beautification Spending Process:

Commissioner Kress makes the motion to approve the Beautification Commission to spend up to \$500 without approval from the City Commission. Anything above \$500 needs to be approved by the City Commission. Commissioner Sather seconded.

In a roll call vote

Yes-Reese, Sather, Kress, Geray, and Sando

Citizens/Businesses Addressing the Commission –

- **Chuck**
 - Who is charge of getting stuff for grants?
 - Abby Ritz with AE2S
 - Why did the yield signs get changed to stop signs?
 - Need to address more signage control
 - How old to drive 4-wheelers and insurance and licenses
 - What about golf carts
 - Only allowed to go to the golf course.
- **Allison Bertch/Whisney**
 - Does not agree with getting a building permit/ relates to the ½ mile territorial zoning.
 - Refuse to give an example themselves

Adjournment:

Commissioner Sather moved to adjourn the meeting at 8:20pm. Commissioner Kress seconded. Motion carried.

Ashley Frederick
City Auditor

Terry Sando
Commission President

**The next regular meeting of the Hillsboro Board of City Commissioners
will be at 6:30 PM on Monday April 4, 2022, at Main Street Community Center.**