

DATE: 03/07/2022

TIME: 6:30 PM

THE HILLSBORO BOARD OF CITY COMMISSIONERS HELD A REGULAR MEETING AT MAIN COMMUNITY CENTER AT THE ABOVE DATE AND TIME.

Commissioners present: Sando, Reese, Kress, and Geray

Commissioners absent: Sather

Commissioner Sando opened the meeting with the Pledge of Allegiance at 6:30 PM.

Reading of the Minutes:

Commissioner Reese moved to approve the February 22, 2022, Regular City Commission Meeting Minutes. Commissioner Geray seconded. Motion carried.

Presentation of Bills

AP to be approved on 03/07/2022	3/7/2022	Amount	Check #	
Aramark	Rugs	\$93.74	25410	
Border States	Parts	\$95.98	25411	
Breidenbach Excavating	Power line Bore/ Power Cable Bore	\$7,550.00	25412	
Brite-Way Window Cleaning	Window Cleaning Outsides	\$45.00	25413	
Business Essentials	Office Supplies	\$96.25	25414	
Cardmember Service	Membership, classes, parts	\$1,894.34	25415	
Cole Papers	Paper Towels, garbage bags, TP	\$414.82	25416	
East Central Regional Water District	Raw Water	\$8,066.36	25417	
Electric Pump	After Hours Service Call	\$691.00	25418	
Halstad Telephone	Phones & Internet	\$950.81	25419	
Jon Hams	2 floating tool shelves shop	\$156.92	25420	
Hawkins	Chemicals	\$5,672.07	25421	
Hillsboro Park Board	Revenue Sharing	\$2,570.57	25422	
Lake Agassiz Water Authority	Membership	\$250.00	25423	
Loffler	Copies Feb	\$122.30	25424	
Microsoft Online	Feb 2022 Services	\$316.65	748 e	
Midwest Pest Control	Pest control	\$253.00	25425	
Miller's Fresh Foods	Supplies	\$43.80	25426	
Missouri River Energy Services	Monthly Fee/Meter Count Fee	\$574.40	25427	
Naastad Brothers	Repair gate valve & emerg water leak	\$10,129.50	25428	
NAPA Central	Parts & Supplies	\$751.28	25429	
ND DOT	Treated Sand 48cyds	\$2,404.58	25430	
ND One Call	Locates Feb	\$10.60	25431	
Olsen Hardware	Supplies	\$154.72	25432	
Payment Services Network	February Fees	\$357.30	749 e	
Remark Technology Consulting	Tablet Mice	\$180.00	25433	
RMB Environmental Lab	WTP testing	\$150.00	25434	
Swanston Equipments	Filters	\$791.91	25435	
Sonia Trinidad	Armory Cleaning	\$232.00	25436	

Valley Plains Equipment	Parts	\$83.28	25437	
Waste Management	February garbage	\$21,320.93	25438	
Wright Implement	Battery WTP	\$581.90	25439	
		\$67,006.01		

Commissioner Kress moved to pay bills as presented. Commissioner Geray seconded. None voted no. Motion carried.

City Commissioners Reports:

Commissioner Geray-

- Having City Super Intendent Anderson put together electrical information for Administrative Assistant Myers to put on the website as an informational for the citizens.
- Personnel
 - Public works application deadline is March 25, 2022
 - Changing the ad to \$17-\$26/ hr
 - City Auditor Frederick will be reaching out to Stephanie at NDLC to find out where to post job on their website.
 - Figuring out what the wages will be for lineman applicants.
- HEDC
 - They gave a loan to the new Café owners to help them get their business up and running.
 - Christmas decorations will be getting ordered.
 - Commission gave the blessing to move forward with this.

Commissioner Kress – Nothing to report

Commissioner Reese – Nothing to Report

Commissioner Sando-

- ND Aviation conference going on in Fargo.
- Hillsboro is getting an award for the Best General Aviation Airport in North Dakota.

City Officers Reports:

Public Works Superintendent Anderson – Nothing to report.

City Attorney Juelson- Nothing to report

Auditor Frederick-

- We sent out Surveys to get the publics opinion on questions that were brought to the attention of City Hall.
- Commissioner Reese would like commissioners to see and approve surveys in the future.

Sheriff Hunt – Nothing to report.

City Engineer Swanson: Public Forum on March 22, 2022, at 6:30pm

Old Business:

HBC Ticket #2021002- 206 4th Ave SE –

- Deadline has passed. There has been some improvement, but some of the vehicles are moving from property to property.

HBC Ticket # 2021004- 105 4th St NE-

- This individual has asked for an extension until June. It was relayed to this property owner that if they wanted an extension, they needed to come to the commission meeting tonight. Owner was not present.
- Roe and Jo would take on this property later this month once it starts to warm up.

Commissioner Kress makes the motion to move forward on ticket # 2021002 and 2021004. Commissioner Geray seconded.

In a roll call vote

Yes- Kress, Geray, Reese, and Sando

Motion Carried

HBC Ticket #2021007- 322 1st Ave NW-

- Beautification Committee reach out to see where things were at with this property. No buyer currently, but they did lower the price
- They might try to do an auction on this property.
- Was asked if they could keep the committee updated on their plan going forward.

HBC Ticket #2021005- 13 S Main Street-

- Deadline for this property is tomorrow March 9, 2022. Owner in at the meeting tonight.
- Property owner would like more time. Pushing the deadline until June 30, 2022, they are working on getting auctioneers.

Commissioner Kress makes the motion to approve extending the deadline for June 30, 2022. Commissioner Reese seconded.

In a roll call vote

Yes- Geray, Kress, Reese, and Sando.

Motion Carried

Building Permit Process: Tabled until next meeting.

Building Incentives for River Walk Development and any new building in Hillsboro: - Up to \$150 Max to be exempt. Must be completed to apply. It is time sensitive. Tabled for the Planning and Zoning meeting.

ND Community Foundation- Hillsboro's revised Agreement. -Tony and Peg have a few concerns. Will be lining up a time to sit and meet and discuss this.

City Wide Street Paving Project: -Town hall meeting on March 22, 2022, at 6:30pm in the Community Center. Commissioner Geray would like to compile the questions from the survey and give them to City Engineer Swanson so he would have time to prepare and have answers for those questions.

Citizens/Businesses Addressing the Commission – Some citizens had questions about the paving project and the surveys that were sent out. Full discussion available on our website under the YouTube tab.

Adjournment:

Commissioner Kress moved to adjourn the meeting at 7:26pm. Commissioner Kress seconded. Motion carried.

Ashley Frederick
City Auditor

Terry Sando
Commission President

**The next regular meeting of the Hillsboro Board of City Commissioners
will be at 6:30 PM on Monday March 21, 2022, at Main Street Community Center.**