

DATE: 11/13/2023

TIME: 7:00 PM

THE HILLSBORO BEAUTIFICATION COMMISSION HELD A REGULAR MEETING CITY HALL COMMISSION CHAMBERS

Commissioners present: Levi Reese, Paul Geray, Eric Johnson

Guest: Casey Eggermont, Sarah Jennen

Commissioners absent: Swenson

Commissioner Reese opened the meeting at 7:00 PM.

Reading of the Minutes:

Commissioner Johnson made the motion to approve the October 9th, 2023, meeting minutes. Commissioner Geray seconded the motion.

None voted no

Motion carried.

Old Business:

▪ **Ticket Follow up:**

A. 2021001- 318 2nd St SE

- i. closed

B. 2021002- 206 4th Ave SE

- i. closed

C. 2021003- 222 4th Ave SE

- i. Done some clean up, keeping open.

D. 2021004- 103 4th St NE

- i. Charged in July, Commissioner Reese and a resident from the community has talked to the owner. The city is working on getting a storage container and a way to remove items from alley way to store until fines are paid.

City commission had asked for a list of things that need to be done in order for this property to be in compliance: clear sidewalk, driveway need to have 2 spots available for parking with no trash or rubbish, anything on street needs to be moved, and anything north of the pole/bushes (140ft property line)

- ii. Commission would like to move forward with charges
- iii. Property was surveyed and marked to show city right of way
- iv. Commission will hold off charges until J.R. is able to work out a plan to help clear right of way

E. 2021005- 13 S Main St

- i. The condemnation process started after the 12/05/22 meeting. The first deadline was 2/10/2023, the current deadline is October.
- ii. Extension granted by City Commission. New deadline January 1, 2024

F. 2021007- 322 1st Ave SW

- i. Closed

G. 2022001- 203 4th St SW

- i. Charged, has washer and snow blower in yard, also grass is unkept.
- ii. If not cleaned after court (Dec 20th) BC will recommend being charged again

H. 202202- 205 4th St SW

- i. Sold to Manthey- Correspondence in June- they will be cutting down trees and filling in low spots, snow will no longer be piled there in the winter. No other correspondence has occurred
- ii. Commissioner Reese will reach out for updates
- iii. The owner attended 10/9/23- will take down more trees, filled in low spots, and talked to county about not dumping snow on that property. Owners were asked to have contact with BC by Dec. 11 to update on progress.

I. 2022003- 310 E Caledonia

- i. Refer to city commission.
- ii. Improvements have been made- keep open
- J. 2022004- 218 4th St NE**
 - i. Charged, making progress, Commissioner Reese was contacted by the owner.
 - ii. If not cleaned after court (Dec 20th) BC will recommend being charged again
- K. 2023001 322 1st Ave NW**
 - i. Notice sent 9/28/23 to attend 10/9/23 meeting- did not appear or contact a BC member
 - ii. Did not respond or attend meeting 11-13-2023

Commissioner Geray made the motion to recommend City Commission move forward with charges for 322 1st Ave NW. Commissioner Johnson seconded the motion.

None voted no

Motion carried.

- L. 2023002 218 2nd St SW**
 - i. Notice sent out 9/28/23 to attend 10/9/23 meeting- did not appear or contact a BC member
 - ii. 2nd letter sent with corrected address 10/17/23 to attend BC meeting or contact city hall by 11/13/2023
 - iii. Did not attend meeting or respond by 11-13-2023

Commissioner Geray made the motion to recommend City Commission move forward with charges for 218 2nd St SW. Commissioner Johnson seconded the motion.

None voted no

Motion carried.

Railroad Park:

- Old trees out and new tree in
 - Paul watering new tree
- City office will decorate tree
 - Looking at ideas and will get a budget proposal together for approval at next commission meeting
- Thinking ahead to next year:
 - Adding dirt to fill in low spots
 - Curb and gutter fixed- have estimates will bring to commission meeting
 - Grass planted
 - More trees evergreen/shade trees?
 - Walking path – winding path
 - Flower garden/bed
 - Shelters and picnic tables
 - Fire pit

ND Forest service grant:

- Submitted and waiting to hear back

Public survey

- Tabled until spring

Collaboration with High School art teacher

- Unable to attend meeting

New Business

- Complaint for 109 3rd St NE – vehicles, trash and rubbish in yard

Commissioner Geray made the motion to send a letter to start the Beautification ticket process for 109 3rd St NE.

Commissioner Johnson seconded the motion.

None voted no

Motion carried.

General discussion:

- how a ticket is created and process after complaint is made

Adjournment *Commissioner Geray made a motion to adjourn the Hillsboro Beautification meeting at 7:59 PM. Commissioner Johnson seconded. Motion carried.*

Casey Eggermont
City Auditor

Levi Reese
Chairman

**The next regular meeting of the Hillsboro Beautification Commission
will be at 7:00 PM on Monday, December 11th, 2023, at City Hall Commission Chambers.**