

DATE: 11/21/2022

TIME: 6:30 PM

THE HILLSBORO BOARD OF CITY COMMISSIONERS HELD A REGULAR MEETING AT MAIN COMMUNITY CENTER AT THE ABOVE DATE AND TIME.

Commissioners present: Reese, Sather, Kress, Geray, Evans

Commissioners Absent: none

Commissioner Reese opened the meeting with the Pledge of Allegiance at 6:30 PM.

Reading of the Minutes:

Commissioner Sather moved to approve the November 7, 2022, Regular City Commission Meeting Minutes. Commissioner Kress seconded. None voted no. Motion carried.

Presentation of Bills

AP to be approved on 11/21/2022	PAID on 11/22/2022	Amount	Check #
AE2S	Hillsboro I29 TA sidewalk	\$5,337.55	26091
Alicia's Cleaning Services	cleaning services, city Hall, Armory, MSCC	\$500.00	26092
Aramark	mop handles, mats, nitrile gloves	\$136.39	26093
Border State Electric	ALCU sec sleeves	\$620.44	26094
Brian Hall	Coat	\$101.58	26103
Brite-Way Window Cleaning	City Hall windows 11/02	\$51.00	26095
Butler Equipment	Wheel type loader Model SB5231218	\$27,595.00	26096
Core & Main	lpearl	\$3,720.00	26097
Dakota Natural Gas	12 5th Ave NW utility bill	\$55.95	26098
Evans Properties	BES- Lights	\$663.96	26099
Ewing Oil	fuel charges	\$437.04	26100
Ferguson Waterworks	curb BX	\$80.59	26101
Grainger	Power bit, stretch wrap	\$41.16	26102
Hawkins Inc	chemicals	\$354.51	26104
HBA	2023 Membersip dues	\$100.00	26105
JP Morgan	Oct bill	\$236.21	825E
KRJB - FM	YLE services, Q4 Public Power PGMS	\$638.00	26106
Larson Welding	snow blower repair	\$2,897.74	26107
Lowry Engineering	Professional Services - construction documents, weed killer	\$8,481.38	26108
Missouri River energy Services	October 2022 billing	\$120,411.89	826E
Missouri River energy Services	Misc services October 2022	\$5,429.36	26109
Naastad Brothers	72" RCP repair	\$22,040.00	26110
ND State Chemistry Lab	water testing	\$397.20	26113
ND Department of Transportation	New Title Request for 1992 Ford Pumper	\$10.00	26112
ND environmental quality	Operator certification exam fees- Zach Anderson	\$100.00	26111
Northern Fire Equipment Service	fire extinguishers City Hall	\$931.85	26114
Premium Waters Inc	shop water service	\$92.57	26115
RMB Environmental Laboratories	Water Treatment plant Inv D039784	\$277.71	26116

RS Electric	substation work - materials, rentals	\$7,021.00	26117
Sandbo Plumbing	Rhonda Howlzer city water control box	\$135.00	26118
Valley Plains	parts	\$29.95	26119
Verizon Wireless	cell phone service October	\$1,235.02	26120
		\$210,160.05	

Commissioner Geray moved to pay bills as presented. Commissioner Kress seconded. None voted no. Motion carried.

Monthly Disconnects -November –

Commissioner Geray made a motion to approve the November 2022 Disconnects. Commissioner Sather seconded.

In a roll call vote:

Yes – Evans, Geray, Kress, Sather, Reese

Motion Carried.

City Commissioners Reports:

Commissioner Reese – Grow Hillsboro Event on November 22 is open to the public. There will be Music and Tammy Miller from Governor Burgum’s Cabinet is speaking.

-City Inventory needs to be taken. Reese would like the commission to consider keeping the temporary employee on PRN. Commissioner Kress and Sather will also be able to help with inventory.

Commissioner Geray – HEDC is working on putting together a couple grants for demoing property and grants for businesses to help with repairs or old infrastructure repairs.

Commissioner Evans - nothing to report

Commissioner Kress – P&Z would like to see more consequences for citizens building, or remodeling without a building permit. Strom will work on a resolution with steps for the city to be able to fine citizens \$100 per day if they do not get a building permit.

-Wooded area by County shop has an interested buyer for a law/snow removal business. P&Z is willing to rezone that parcel from R2 to C1 if the sale goes through. Nothing will be rezoned until a purchase has been decided upon and completed.

Commissioner Sather – Nothing to report.

City Officers Reports:

Public Works Director Anderson – Nothing to report.

City Attorney Strom - Nothing to report

City Auditor Frederick – Nothing to report.

City Engineer Swanson – Nothing to report.

Sheriff’s Office - Nothing to report

BC Ticket Items – nothing to report.

Old Business:

RR Park – Waiting to hear back from BNSF Lawyers.

FEMA Disaster Relief – Need a procurement policy to send them and waiting on a few documents from the County.

BCBS Dental & vision – Next year’s open enrollment Commissioners would like other options to be looked at for comparison.

Commissioner Geray made a motion to go with the Blue Vision Premium for \$12/month/Individual plan, \$27.60/month/family plan and Blue Dental Preferred+ at \$45.10/month/Individual plan, \$112.80/month/Family plan. Commissioner Sather seconded.

In a roll call vote:

Yes – Kress, Geray, Sather, Evans, Reese

Motion Carried.

Mobile Home Utility Rates –

Commissioner Geray made a motion to send out one final letter requesting the bill be paid in full within ten business days of the date of the letter or it will be turned over to collections. Commissioner Sather Seconded.

In a roll call vote:

Yes – Evans, Sather, Kress, Geray, Reese

Motion Carried.

Special Assessment Committee – Frederick and Reese spoke with new homeowner out in Riverwalk to see if they would be interested in being on the committee. No decision has been made. They will think about it.

New Business:

Battig (Breen) Payment Arrangement –

Commissioner Kress made a motion to approve a payment arrangement with Austin and Annie Battig in the amount of \$196.03 per month for the next 10 years, with Attorney Strom writing up a contract with a clause of how the project will be paid in full if Battig's ever decided to sell. Commissioner Geray Seconded.

In a roll call vote:

Yes – Kress, Geray, Sather, Evans, Reese

Motion Carried.

HBA Christmas Carnival Street Closure on December 11th –

Commissioner Sather made a motion to close Main Ave from Caledonia Ave to 1st Ave SW on December 11th for the HBA Christmas Carnival. Commissioner Evans seconded.

In a roll call vote:

Yes – Geray, Evans, Sather, Kress, Reese

Motion Carried.

Procurement Policy Proposal – Tabled for more review

New RAM 1500 Reg Cab Quote for PW Pickup – Tabled until after the first of the year.

Trailer parked on the Street/snow removal – Sheriff Hunt addressed the commission about some suggested changes that may need to be changed with the parking ordinance 9.1410 and 9.1413. Attorney Strom made notes of the changes needed and will bring the ordinance in front of the commission when the changes have been made and are ready for approval. The Changes will consist of hour limit changes from 24hrs to 48hrs and the fines that will go along with ticketing vehicles.

Citizens Addressing the Commission:

Adjournment:

Commissioner Sather moved to adjourn the meeting at 8:13pm. Commissioner Kress seconded. Motion carried.

Ashley Frederick
City Auditor

Levi Reese
Commission President

**The next regular meeting of the Hillsboro Board of City Commissioners
will be at 6:30 PM on Monday, December 5, 2022, at Main Street Community Center.**