

DATE: 10/14/2024

TIME: 5:30PM

**THE HILLSBORO BOARD OF PLANNING AND ZONING COMMISSIONERS HELD A REGULAR MEETING IN THE COMMISSION CHAMBERS AT CITY HALL AT THE ABOVE DATE AND TIME.**

Commissioners present: Bruce Bowersox, Levi Reese, Kevin Grothmann, Matt Miller, Leif Swenson, Brent Mikkelsen

Commissioners absent: none

Commissioner Bowersox opened the meeting with the Pledge of Allegiance at 5:30 PM

**Meeting Minutes:**

- Reading and approval of meeting minutes for September 9<sup>th</sup>, 2024

*Commissioner Mikkelsen made a motion to approve the minutes with changes. Commissioner Grothmann seconded. All voted in favor, motion carried.*

**Building Permits:**

- 24-062 TCHS Pioneer Building
- 24-063 TCWRD
- 24-064 Haugerud
- 24-066 Morehart
- 24-067 Pohlkamp
- 24-068 Reese

*Commissioner Swenson made a motion to approve the building permit permits listed above. Commissioner Grothmann seconded. All voted in favor, motion carried*

- 24-069 Manthey

*Commissioner Miller made a motion to add St Johns permit to current permits. Commissioner Mikkelsen seconded. All voted in favor, motion carried*

- 24-065 Agcountry

*Commissioner Swenson made a motion to accept as addendum to original document. Commissioner Miller seconded. All voted in favor, motion carried*

- 24-026 Kohen – still waiting for letter

**Old Business**

- **Living in Campers**

- Added definition of human habitancy and wordage discussed at last meeting

*Commissioner Miller made a motion to accept the update to living in camper ordinance. Commissioner Grothmann seconded. All voted in favor, motion carried*

Ordinance will be sent to city commission for the 1st reading

- **KLJ**

- Court house project

- Bruce talked to Tom Eblen on phone about considering angled parking on the west side of courthouse

- **Parking issues**

- Parking on corners making it hard to see at intersections

- **Stormwater Master plan**

- Recommendation

- Stormwater stander
- 3 retaining pond North .6 acers, south 2.2 acers, east 1 acer
- Inlet lateral improvements

**New Business**

**Other:**

- Defining addendum
- Permit application revision

**Adjournment:**

*Commissioner Grothmann made a motion to Adjourn the meeting at 6:05pm. Commissioner Miller seconded.  
All voted in favor, motion carried*

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Casey Eggermont  
City Auditor

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Bruce Bowersox  
Committee Chair

The next regular meeting of the Hillsboro Board of Planning & Zoning  
will be at 5:30 PM on November 12<sup>th</sup>, 2024, City Hall Commission Chambers.