

DATE: 10/09/2023

TIME: 7:00 PM

**THE HILLSBORO BEAUTIFICATION COMMISSION HELD A REGULAR MEETING AT MAIN STREET COMMUNITY CENTER AT THE ABOVE DATE AND TIME.**

Commissioners present: Levi Reese, Paul Geray, Eric Johnson

Commissioners absent: Swenson

Commissioner Reese opened the meeting at 7:00 PM.

**Reading of the Minutes:**

*Commissioner Johnson made the motion to approve the September 11<sup>th</sup>, 2023, meeting minutes. Commissioner Geray seconded the motion.*

*None voted no*

*Motion carried.*

**Old Business:**

▪ **Ticket Follow up:**

**A. 2021001- 318 2nd St SE**

i. closed

**B. 2021002- 206 4th Ave SE**

i. closed

**C. 2021003- 222 4th Ave SE**

i. Done some clean up, keeping open.

**D. 2021004- 103 4th St NE**

i. Charged in July, Commissioner Reese and a resident from the community has talked to the owner. The city is working on getting a storage container and a way to remove items from ally way to store until fines are paid.

City commission had asked for a list of things that need to be done in order for this property to be in compliance: clear sidewalk, driveway need to have 2 spots available for parking with no trash or rubbish, anything on street needs to be moved, and anything north of the pole/bushes (140ft property line)

ii. Commission would like to move forward with charges

*Commissioner Geray made the motion to move forward with charges. Commissioner Johnson seconded the motion.*

*None voted no*

*Motion carried.*

**E. 2021005- 13 S Main St**

i. The condemnation process started after the 12/05/22 meeting. The first deadline was 2/10/2023, the current deadline is October.

ii. Extension granted by City Commission. New deadline January 1, 2024

**F. 2021007- 322 1st Ave SW**

i. Closed

**G. 2022001- 203 4th St SW**

i. Charged, has washer and snow blower in yard, also grass is unkept.

ii. If not cleaned after court BC will recommend being charged again

**H. 202202- 205 4th St SW**

i. Sold to Manthey- Correspondence in June- they will be cutting down trees and filling in low spots, snow will no longer be piled there in the winter. No other correspondence has occurred

ii. Commissioner Reese will reach out for updates

- iii. The owner attended 10/9/23- will take down more trees, filled in low spots, and talked to county about not dumping snow on that property. Owners were asked to have contact with BC by Dec. 11 to update on progress.

**I. 2022003- 310 E Caledonia**

- i. Refer to city commission.

**J. 2022004- 218 4th St NE**

- i. Charged, making progress, Commissioner Reese was contacted by the owner.
- ii. If not cleaned after court BC will recommend being charged again

**K. 2023001 322 1<sup>st</sup> Ave NW**

- i. Notice sent 9/28/23 to attend 10/9/23 meeting- did not appear or contact a BC member

**L. 2023002 218 2<sup>nd</sup> St SW**

- i. Notice sent out 9/28/23 to attend 10/9/23 meeting- did not appear or contact a BC member

**Railroad Park:**

- Cutting down dead trees and removing stumps
- getting a large evergreen transplanted
  - Would like to decorate for Christmas

**Mural Project:**

- Like to thank Eric Johnson for his work

**Public survey**

- Tabled until spring

**New Business**

**Trees at Railroad park**

- Large evergreen to decorate for Christmas
  - 2 bids 10-12ft tree
    - 4 seasons in Grand Forks \$450 + \$350 milage
    - Harwood \$750 + milage
  - BC recommends the 10-12 ft tree

*Commissioner Geray made the motion to move purchase a 10-12 ft tree from four seasons with some type of guarantee of life. Commissioner Johnson seconded the motion.*

*None voted no*

*Motion carried.*

- Would like to remove 3 trees (2 evergreens and one closest to the railroad tracks) and possible relocate 1 tree

*Commissioner Geray made the motion to remove 3 trees and possibly relocate 1 tree. Commissioner Johnson seconded the motion.*

*None voted no*

*Motion carried.*

**Tree Grant**

- Would like to apply for a ND forest service grant
- Help remove 25 of the 59 fair trees left after last evaluation
- Replace trees that have been removed
- Need to finish last years grant by removing last years stumps
- Work with public works to coordinate manpower and equipment

*Commissioner Geray made the motion to approve the application for the ND forest service grant. Commissioner Johnson seconded the motion.*

*None voted no*

*Motion carried.*

*\*to hear the full tree discussion please listen to the meeting recording on our YouTube channel.*

**General discussion:**

- Talk with art teacher to make more art for the community

**Adjournment** *Commissioner Geray made a motion to adjourn the Hillsboro Beautification meeting at 8:00 PM. Commissioner Johnson seconded. Motion carried.*

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Sara Myers  
Deputy Auditor

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Levi Reese  
Chairman

**The next regular meeting of the Hillsboro Beautification Commission  
will be at 7:00 PM on Monday, November 13<sup>th</sup>, 2023, at Main Street Community Center.**