

DATE: 5/12/25

TIME: 5:30PM

THE HILLSBORO BOARD OF PLANNING AND ZONING COMMISSIONERS HELD A REGULAR MEETING IN THE COMMISSION CHAMBERS AT CITY HALL AT THE ABOVE DATE AND TIME.

Commissioners present: Bruce Bowersox, Levi Reese, Brent Mikkelsen, Doug Waters, Matt Miller

Commissioners absent: Leif Swenson

Others present: Adam Hersch

Commissioner Bowersox opened the meeting with the Pledge of Allegiance at 5:30 PM

Meeting Minutes:

- Reading and approval of meeting minutes for April 14th, 2025

Commissioner Miller made a motion to approve the minutes. Commissioner Mikkelsen seconded.

All voted in favor, motion carried.

Building Permits:

- 25-014- Park
- 25-019- Tigie
- 25-020- shining lights
- 25-021- Huffman
- 25-022- Pruneda
- 25-023- Boeddeker

Commissioner Mikkelsen made a motion to approve the permits listed above. Commissioner Waters seconded.

All voted in favor, motion carried.

- 25-024- Vet's Club
 - Asking for a variance due to commercial property building too close to a residential
 - Has letter from neighbors

Commissioner Mikkelsen made a motion to approve the variance to build the shed close to the lot line. Commissioner Miller seconded.

All voted in favor, motion carried.

- 25-025- Knecht
- 25-026- Gordon

Commissioner Mikkelsen made a motion to approve the permits listed above. Commissioner Waters seconded.

All voted in favor, motion carried.

Old Business

- **Hersch permit 25-012 discussion**
 - Garage rebuild
 - Found back pin, unable to find front pin
 - Demo Grant was approved, if structure is fully taken down
 - If he is to rebuild on the existing a variance will need to be reissued
 - Variance: to rebuild same as previous structure

Commissioner Waters made a motion to approve the variance to allow the build to be built as pervious.

Commissioner Miller seconded.

All voted in favor, motion carried.

- Permit application revision – Commercial – table to next meeting
- Rehab/demo abandoned guidelines- table to next meeting
- Process of new process
 - Seems to be working well
 - May need to call special meetings/phone meeting to approve
 - Text/chat will be used as information only
- Still looking for new city building inspector
- Siwek update
 - Tried to reach out to Grand Forks inspector
 - JR is writing up a document
 - Stating that we understand that they are building beyond the permit that was given, we understand that you are not building to specks or code, and the city is no longer going to interfere
- Glen Hultin
 - Presented the signatures requested by planning and zoning to move forward with his build
 - The signatures were accepted and Glen is able to move forward with is project

New Business

- **Storm water plan**
 - Approve AE2S policy /standards presented with the master plan
 - new build storm water guidelines – capture same amount of water pre as post
 - One foot free board above 100 year storm event
 - The imperviable is 10,000 sq ft or more (structure, payment, gravel...)
 -

Other:

Adjournment:

Commissioner Miller made a motion to Adjourn the meeting at 6:30pm. Commissioner Waters seconded. All voted in favor, motion carried.

Casey Eggermont
City Auditor

Bruce Bowersox
Committee Chair

The next regular meeting of the Hillsboro Board of Planning & Zoning will be at 5:30 PM on Monday, June 9th, 2025, City Hall Commission Chambers.